



NATIONAL CAPITAL BANK

Washington's Oldest Bank

Modify Personal Online Banking Account Form

Use this form to modify Personal, Trustee and Custodial Accounts

Please complete this form, print and fax to (202)-546-2744 or mail to:

The National Capital Bank, Online Banking Department, 316 Pennsylvania Avenue, S.E., Washington, D.C. 20003

General Information (Please print or type)

Name: _____
First MI Last

Online Banking ID: _____ Email Address: _____

Daytime Phone: _____ Evening Phone: _____

Online Accounts:

I would like to **modify** the following accounts on my online profile. *Please note that Passbook Savings accounts may not be accessed.*

Additional Services:

Add: Remove: Account #: Bill Pay: Mobile Deposit: Bank to Bank Transfers:

I would like to close my Online Bill Payment account. Please check here: _____

Signature

X _____ Date: ____/____/____

What's next?

Once we receive your Modify Personal Online Banking Account Form, we will begin to modify your account(s) as you have requested. Typically, it takes one business day to modify your online account and you should see the changes once you login to your account on the following business day.

If you have any questions, please do not hesitate to contact us. Simply call the Bank at (202) 546-8000 and ask for the Online Banking department, or send an email to olbk@ncbwash.com

We thank you for your interest in National Capital Bank's Online Banking system and hope that it will make banking with your hometown bank easier than ever before.

For Internal Use ONLY

Reason:

Initials: ____

Date: _____



Main Office:

316 Pennsylvania Avenue, SE • Washington, DC 20003-1175 • 202-546-8000

Friendship Heights:

5228 4th Street, NW • Washington, DC 20015 • 202-966-2688

www.NationalCapitalBank.com